ASSOCIATE OF SCIENCE/APPLIED SCIENCE IN HEALTH INFORMATION MANAGEMENT (ASHIM/ AASHIM)

(Please see the *Undergraduate Program Offerings by Campus* chart in the catalog for a list of Herzing campuses offering this program.)

PROGRAM DESCRIPTION

This CAHIIM-accredited program prepares students with the necessary skills and knowledge in the health information management field for entry level technical positions in a variety of health-related settings including hospitals, clinics, long-term care settings, consulting firms, government agencies, insurance companies, and software vendors. HIM professionals plan, collect, aggregate, analyze, and disseminate individual patient and aggregate clinical data. Students in this program will learn entry-level skills related to those areas of the HIM profession.

PROGRAM OUTCOMES

Upon completion of their program, the student should be able to:

1. Abstract, analyze, and manage healthcare data following federal and industry-standard documentation guidelines.

2. Apply medico-legal knowledge to protected health information for authorization, disclosure, and security.

3. Demonstrate knowledge of industry-standard databases and electronic health records by abstracting and analyzing clinical data to identify trends.

4. Apply knowledge of the healthcare reimbursement revenue cycle.

5. Apply current regulations to ensure compliance with accreditation, licensure, and certification standards; established coding guidelines supported by clinical documentation improvement.

6. Define and articulate leadership roles, organizational structure, operational processes, and ethical issues impacting HIM.

POTENTIAL OCCUPATIONAL TITLES

Potential occupational titles for this program include, but are not limited to, health information technician, health information clerk, patient care coordinator, patient registrar, physician office manager, release of information clerk, medical biller, medical corer, and insurance claims clerk.

PROGRAM CONTENT

A minimum of 63.00 semester credit hours is required for graduation.

REQUIRED HEALTH INFORMATION MANAGEMENT COURSES

All courses, 32.00 semester credit hours, are required.

Course Number	Course Name	Prerequisites/Corequisites	Semester Credit Hours
HI 105	Introduction to Healthcare Information Systems	EN 090, EN 104, IS 102, MA 090 (or test out), HIM students only.	1.00
HI 210	Principles of Health Information Management	EN 106, HI 105, HU 101	3.00
HI 215	Fundamentals of Healthcare Law and Ethics for Health Information Management Professionals	HI 210	3.00
HI 216	Information Management and Data Technology	HI 210	3.00
HI 217	Health Information Management and Leadership	HI 210	3.00
HI 221	Health Sciences for ICD-10	Anatomy and Physiology With Lab	2.00
HI 222	Diagnostic Coding	HI 210, HI 221	3.00
HI 223	Procedural Coding	HI 210, HI 221	3.00

Course Number	Course Name	Prerequisites/Corequisites	Semester Credit Hours
HI 225	Foundations of Classification, Compliance, and Reimbursement Methodologies in Health Information Management	HI 215, HI 222, HI 223	3.00
HI 230	Foundations of Healthcare Quality, Statistics, and Performance Improvement	HI 216, HI 217, HI 222, HI 223	3.00
*HI 296	Professional Practice Internship	HI 225, HI 230 / HI 230	2.00
MO 150	Pathophysiology and Pharmacology	HC 115 or HI 221/ Corequisite MO 150L	2.00
MO 150L	Pathophysiology and Pharmacology Lab	HC 115 or HI 221/ Corequisite MO 150	1.00

* Enrollment in a student readiness training is required four terms prior to internship course. Successful completion of training is required prior to internship course enrollment.

REQUIRED GENERAL EDUCATION COURSES

Students enrolled in this associate's degree must complete a minimum of 29.00 semester credit hours in general education distributed among the following disciplines. Refer to the General Education section of the catalog for Herzing University courses that would satisfy these requirements. *

8.00 Semester Credit Hours in Anatomy and Physiology With Lab
4.00 Semester Credit Hours in Computer Applications ◆
3.00 Semester Credit Hours in English Composition or Literature
3.00 Semester Credit Hours in Humanities With a Critical Thinking Focus ** ◆
1.00 Semester Credit Hours in Information Literacy
4.00 Semester Credit Hours in Mathematics (College Algebra or Above)
3.00 Semester Credit Hours in Social or Behavioral Science
3.00 Semester Credit Hours in Speech

* Transfer students may transfer courses that are within 1.00 semester credit hour of the courses listed above to meet these discipline requirements. Any resulting deficiency in the total of 29.00 semester credit hours required in general education may be made up with general education electives from any of the listed disciplines.

** A course with a critical thinking focus would be a course that addresses the theories and application of critical analysis with an emphasis on developing sequential reasoning skills. Examples may be courses in critical thinking, philosophy, logic, or science.

◆ The state of Minnesota requires a minimum of 20.00 semester credit hours of general education for associate's degrees, not counting computer applications. However, all Herzing University students in the AASHIM program must complete a minimum of 29.00 semester credit hours in general education, including computer applications, to complete the requirement for graduation from this associate's degree program. Minnesota students must complete at least 2.00 semester credit hours of general education in the humanities.

PERSONAL AND PROFESSIONAL DEVELOPMENT COURSES

2.00 semester credit hours are required.

Course Number	Course Name	Prerequisites/Corequisites	Semester Credit Hours
PD 121	Professional Development I	None	1.00
PD 202	Professional Development II	None	1.00

Distribution of Contact Hours by Course					
Course or Category	Lecture	Lab	Internship	Total Contact Hours	Credits
HI 105	15.00			15.00	1.00
HI 210	45.00			45.00	3.00

Distribution of Contact Hours by Course					
Course or Category	Lecture	Lab	Internship	Total Contact Hours	Credits
HI 215	45.00			45.00	3.00
HI 216	45.00			45.00	3.00
HI 217	45.00			45.00	3.00
HI 221	30.00			30.00	2.00
HI 222	45.00			45.00	3.00
HI 223	45.00			45.00	3.00
HI 225	45.00			45.00	3.00
HI 230	45.00			45.00	3.00
HI 296			90.00	90.00	2.00
MO 150	30.00			30.00	2.00
MO 150L		30.00		30.00	1.00
Anatomy and Physiology with Lab	90.00	60.00		150.00	8.00
Computer Applications	60.00			60.00	4.00
English Composition or Literature	45.00			45.00	3.00
Humanities With a Critical Thinking Focus	45.00			45.00	3.00
Information Literacy	15.00			15.00	1.00
Mathematics (College Algebra or Above)	60.00			60.00	4.00
Personal/Professional Development	30.00			30.00	2.00
Social or Behavioral Science	45.00			45.00	3.00
Speech	45.00			45.00	3.00
Totals	**870.00**	**90.00**	**90.00**	**1,050.00**	**63.00**