

## **Getting Started**

Herzing University is committed to providing support and oversight to *all* research conducted by students, faculty and staff. Our goal is to ensure the integrity of research and scholarly practice and assure the protection of all human subjects and their information. The only way to assure this is for *all* proposed investigations by any Herzing University student, staff or faculty to be submitted, along with the appropriate information forms, to the Institutional Review Board (IRB). To fail to submit any proposed research to the IRB is a violation of Herzing University policy.

Whether you already have a degree and are a veteran researcher or this is your first research effort, this site is designed to help you prepare your study for IRB review and approval. In this section, are the information and tools needed to help you understand what is involved when you conduct research with human subjects or access any of their information. I hope that you find the information on this website both helpful and educational.

Kelly May, Ed.D

Herzing University IRB Chair

## To Get Started...

Kelly A. May

Complete the Research Protocol Application and submit it to irb@herzing.edu

Be sure to complete all of the components of the application. The IRB will review your application at their following IRB meeting and notify you of your application status after the meeting has concluded. If you have any questions on the process or paperwork, please contact us at <a href="mailto:irb@herzing.edu">irb@herzing.edu</a>.