

Make the Most of Your
Alumni Resources



As a former Herzing University student, there are many benefits of being a part of the alumni community! The best news – all of the assistance and benefits below are offered at no cost to our valued graduates. In addition, there are no dues or membership fees to be a part of the Alumni Association.

Herzing University Alumni Center

To access the **alumni center**, go to alumni.herzing.edu, register with the herzing.edu email address assigned while attending classes and click send. Note that contact information can be updated after login.

Highlights of the site include:

- Connect with former classmates interactively.
- Networking opportunities with fellow alumni.
- Access to social and community service events.
- Create and join groups on topics of shared interest.
- See Herzing University updates.
- Register for alumni-focused events.





Herzing University Career Center Unlimited Access

Log into the **alumni community page** at <https://herzingedge.com>, click on *Modules* in the top right corner. In the *Alumni Success*, *Professional Development* and *Career Management* options, users can access many resources:

- **Career Tools** including:
 - **Resume Builder** with instruction, templates and prepopulated content to create professional resumes.
 - **Letter Builders** with guidelines on how to write thank-you, cover and mentor letters using templates and standard fields.
 - **Interview Simulation Trainer** to practice interviewing in an environment with little to no coach intervention. Coaches can evaluate performance and provide feedback virtually.
 - **Mock Job Application** providing tips on an often overlooked, essential step when complete applications.
 - **ePortfolio** providing a simple, central place to capture resumes, cover letters, references, program specific projects, videos and certifications.
- **18 Online Personal and Professional Success Modules** with activities, exercises, videos and podcasts covering personal and professional growth areas. Sample topics include Time Management, Financial Literacy, Job Search, Networking and more.
- **500-Page Career Readiness Workbook** with dozens of activities, videos and podcasts to help with career planning and learning.
- **Business Plan Builder** that provides a step-by-step process to develop a plan to start a business.
- **Additional Herzing University Career Modules** and other resources.

Financial Support Services

Herzing University offers former students a variety of resources to ensure financial wellness including:

- **Alumni Support – Financial Services** is a dedicated team providing former students assistance with student loan repayment; loan consolidation, forgiveness and discharge; options for postponing payments; transcript request support and much more! Contact the team by calling 866-508-0748 x01353 or emailing alumnisupport@herzing.edu.
- The **Career and Financial Wellness Tool** is a focused guide to support employment and salary well being. Tools are included to help users understand their market value, job market availability and be prepared to effectively negotiate salary. Contact Alumni Relations for a copy of the guide.
- **GradReady** is an online financial assistance and literacy platform providing multiple paths and several learning modules to build financial wellness. To access the resource:
 - Navigate to <https://gradready.com/gradready/sponsor/herzinguniversity>.
 - On the landing page, click on *Create an Account*.
 - Add information and select a status.
 - Once in the platform, visit the Money Management and the Real-World Finance modules.



[i'm] ready to connect

To learn more about any alumni benefits, reach out to the Career Development/Alumni Relations coach at the nearest campus or central Career Development and Alumni Relations at alumni@herzing.edu.

Additional Resources



- Herzing University graduates who re-enroll in a higher-level degree are eligible for the *Lifelong Learning Alumni Scholarship* which is awarded in various amounts. To learn more, visit [Herzing.edu](https://www.herzing.edu), access the *Tuition & Financial Aid* dropdown and select [Scholarships & Grants](#).
- Continued coaching from Career Development staff in readiness areas such as professional branding, networking and interviewing. For access, contact your former assigned coach or our central services team at (833) 451-9587 or careerdevelopment@herzing.edu.
- Access to Handshake, a popular and effective job board that enables students to easily and efficiently reach thousands of employers. Connect through the Alumni Center or [Herzing.edu/career-development-services](https://www.herzing.edu/career-development-services).
- Ability to speak at opportunities on campus.
- Priority access to current students on campus and at select events.
- Lifelong access to ULifeline, an anonymous and confidential online resource center where individuals can search for emotional health information. All graduates and their families have 24/7 access to these counseling resources at www.ulifeline.org/herzing.
- Post-graduation advising from Student Services. Contact your former advisor or the central services team at studentservices@herzing.edu or (866) 508-0748 x40000. Support can include re-enrollment and transfer assistance, ordering transcripts and community resource connections.
- Alumni Association leadership positions.
- Continued access to e-books through VitalSource. Downloaded e-textbooks are available indefinitely. Downloading access is typically available for up to five years, depending on the publisher. However, to ensure indefinite use:
 - Download the VitalSource Bookshelf application on up to two computers and two devices at the same time at <https://support.vitalsource.com>. Downloaded e-books are available while the device is owned.
 - Users can also sign into their account at <https://bookshelf.vitalsource.com/#/user/signin>.
 - Sign in with original Herzing University email address.
 - Downloads can be activated and deactivated through the VitalSource account.

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